



'Respectful and resilient; being the best that we can be.'

Timothy Hackworth Primary School



CRC Article 19: All children have the right to be safe.

CRC Article 28: All children have the right to an education.

Information for Key Worker and Vulnerable Children's Parents

for Phased Reopening from June 1st

at Timothy Hackworth Primary School

Dear Parents and Carers,

26th May, 2020

We very much look forward to welcoming your child to school on **1st June**. As you will appreciate, due to Government guidance, the school day will look very different to the school day that we would normally have. Our ultimate aim is to keep your children, you and our staff safe. We therefore, have in place a rigorous and comprehensive Risk Assessment. The following information links to our Risk Assessment. Although we do not intend for the information below to be in any way negative or obstructive, it is essential that the information is clear and is clearly understood to ensure the safety of everyone in these circumstances. We thank you for your patience and understanding.

We are here to support your children and your family. We therefore expect parents to be following all of the social distancing protocols as part of the Government guidance, in order to protect everyone in our school community.

- Please contact the School Office if you are a Key Worker and don't already have a place, but require a place for your child at school from now onwards. Key Workers whose children are already in attendance do not need to call school.
- School will follow the usual opening and closing times for your child/children.
- Children will be allocated to a 'Bubble'. The Bubble will have a maximum of 8 children for the time being. The Bubble will not mix at all with any of the other Bubbles. They will learn together, play together and eat together.
- There has been an increased cleaning programme since March. This will be extended so that thorough cleaning routines meet all the Government guidelines.

Head Teacher: Mrs. L. Boulton

Deputy Head Teacher: Mrs. J. Slattery

Chair of Governors: Mrs. P. Crook

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- A stringent cleaning regime will be in operation. This will include the cleaning of resources.
- We will aim to maintain 2m social distancing throughout the day, but please be aware this cannot be guaranteed.
- Unfortunately, parents will not be able to access the school site unless collecting a child during the school day. When coming in to school, if your child is in Reception or Y1 and you feel they need you to walk them closer to the door, please observe a 2m distance at all times.
- We value communication with parents and are keen to continue with this, however, during the virus period parents will only be able to speak to staff on the telephone. If you wish to communicate with staff please call the School Office and they will ask the relevant member of staff to call you back. Please be aware this may not be until the end of the day or perhaps the next day.
- Only children of Key Workers and vulnerable children can attend Breakfast Club. This will be able to continue until numbers reach a level that becomes unworkable.
- There will be no After School Clubs or Intervention Programmes.
- There will be no assemblies.
- Staff will not be wearing PPE. However, we must wear PPE to administer close First Aid or to supervise the isolation of a symptomatic child if 2m distancing cannot be maintained. This is a Government recommendation. If PPE stocks have not arrived by June 1st, then we will not be open to Y6 pupils unless they are children of Key Workers.
- Children will not be allowed to wear face masks, gloves or aprons.

Attendance:

- No child should come to school if they are in any way unwell. If a parent or Carer feels unwell in any way they should not come onto the school site.
- Our staff are allocated according to pupil numbers, so please let us know if you no longer require your place.

Beginning of the day:

- Children must arrive between 8.40 and 8.50. In these circumstances punctuality is particularly important.

- Parents/Carers must NOT come on to the school site. If your child is in Reception or Y1 and you feel they need you to walk them closer to the door, please observe a 2m distance at all time.
- Only one parent or carer should walk their child to school.
- Children should come in to school using the gate to the Middle Yard.
- Children will enter the building one at a time, maintaining a distance of 2m.

End of the School Day:

- If your child is in Y5 or Y6, they will be able to walk home **alone** but please let us know if this is your preference. They are not allowed to walk home with a friend.
- If you wish to collect your child please make sure it is only one parent who does this.
- Parents should enter the school site from the gate onto the Middle Yard. Y6 children should be collected from the Front Yard. Parents should stand by one of the crosses/cones which will be positioned on the yard at a distance of 2m from each other.
- Children will be released from the building one at a time. They should go straight to their parent and then the child and parent should leave the premises immediately.

What should my child bring / not bring to school?

- Children are NOT allowed to bring their bikes or scooters to school.
- They are NOT allowed to bring a bag.
- They should bring a water bottle that MUST be labelled.
- They should bring a coat for outdoor learning.

Lunches:

- There will be no hot meals available.
- Your child is able to have a free packed lunch from school. Please inform the School Office by telephone if you would like a free packed lunch for your child. Sandwich choices are egg, tuna or cheese. Children will be asked to choose a filling in their Bubble on a daily basis. Sandwiches will be kept in the kitchen fridges until lunchtime.

- Your child can bring a packed lunch from home. Please be aware that this will be stored in the classroom. As classrooms can be warm in the Summer months, please think carefully about what you put into the lunch box. Meat and fish products should be avoided.

Uniform:

- We expect your child to wear their school uniform. We acknowledge that some children may have outgrown some of their uniform and that it hasn't been possible to buy replacement uniform. If this is the case for your child, please send them to school wearing clothes that are as close to uniform as possible.
- It is recommended that children wear a set of clean clothes to school each day.
- Jewellery, Fitness Trackers and Smart Watches should not be worn.

What if my child becomes ill at school?

- Please ensure that we have the names and telephone numbers of at least two emergency contacts. We will be testing these numbers to ensure they are in operation. If you need to update your contact information, please call the School Office.
- If your child shows any signs of illness we will call you and you must collect your child immediately.
- If your child shows any symptoms of the virus they will be placed in supervised isolation whilst they wait for you to arrive.
- Symptomatic children and the members of their household can apply for testing. If the test is negative for all members of the household, then the child can return to school. Evidence would be required of this. A child or adult who has a confirmed case would be required to self-isolate for seven days. The household would be required to self-isolate for fourteen days.
- Where there is a confirmed case within a Bubble, the children and staff within that Bubble would be sent home to isolate for fourteen days. The other household members of that Bubble would not need to self-isolate unless the child or staff member displayed symptoms.

Behaviour

- We will be updating our Respectful Relationships Policy (Behaviour Policy) in light of current circumstances. This will be available on the school website.
- **We will not tolerate the behaviour of any child who puts the safety of another child, children or staff at risk. There will be no chances. Your child will lose their place if they choose to put anyone at risk. You would be contacted to collect your child immediately if their behaviour was unacceptable.**
- **We will not tolerate the behaviour of any parent or carer who puts the safety of another child, children, staff or parent/carer at risk. Parents and Carers will be asked to leave the school site and would not be welcome back if their behaviour is unacceptable.**

Precautions at home:

- When your child returns home they should thoroughly wash and dry their hands.
- Water bottles must be washed thoroughly.
- Lunch boxes should be cleaned with anti-bacterial spray – inside and outside.

Please talk to your child/children about the changes so they will be prepared for school.

We appreciate your support in these difficult times. The above Health and Safety measures reflect Government guidance. Our ultimate aim is to keep you, your children and our staff safe.

Yours sincerely,

Mrs. Boulton

Head Teacher

Mrs. Crook

Chair of Governors