Year 3: Computing and Online Safety

Keyboard and mouse skills

Keyboard

- caps lock
- shift

Mouse

- left click
- right click
- Delete — removes selected items
- Page Up / Page Down — move the page up or down
- Backspace — deletes keyboard characters
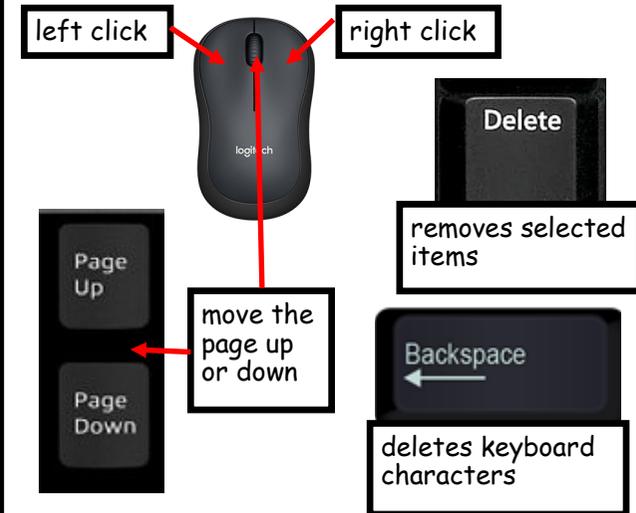
Saving files

Once you have finished your work, make sure you save it onto the computer.

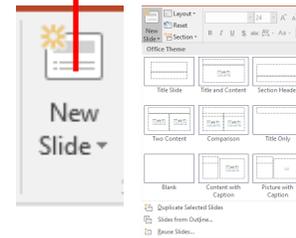Where can you save your work?
- Student Shared
- Documents

CRC - Article 29: All children have the right to be the best that they can be.

Article 19: All children have the right to be safe.

RIGHTS RESPECTING SCHOOLS

Multi-media

My Presentation
By Me

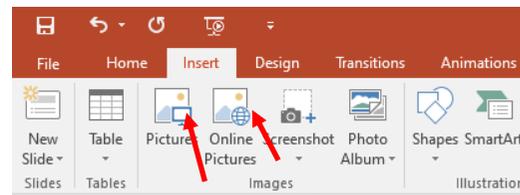You can select the type of slide you need. They have:
- title
- content
- images
- blank

New Slide

Use transitions to move from slide to slide with different effects.
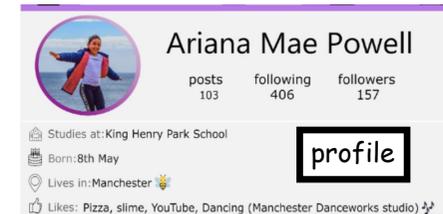
Use animations to add moving images or icons to your slide.

You can insert images to your slide from your files or from the internet.

Online Safety

Everyone has an identity online. This means how other people see you online.

- avatar
- profile
- screen name

Ariana Mae Powell
posts 103   following 406   followers 157
Studies at: King Henry Park School
Born: 8th May
Lives in: Manchester
Likes: Pizza, slime, YouTube, Dancing (Manchester Danceworks studio)

Staaarplayer10

Some people on the internet lie about their identity to find out your personal information.

Think about what information you are sharing online.
Is it private?
Do you want everyone knowing your name or which school you go to?

If anyone asks you for your private information online, tell an adult straight away for help.

Vocabulary

animation	images moving through technology
folders	where files are kept
hyperlink	URL to take you to a website
input devices	keyboards, mice, touchscreens
left mouse click	used to select
page down	move the page down
page up	move the page up
print-screen	take a picture of the full screen
retrieve	finding data through a computer
right mouse click	used for additional options
shared drive	storage for files that certain people have access to
slide	each page on a PowerPoint
touch screen	devices where you can use your fingers to control it
transition	how slides move from one to another